

ONLINE EXAMINATION FREQUENTLY ASKED QUESTIONS

What is online proctoring?

You can now take select ARDMS examinations from home. Read the important information below to determine if taking your exam online is right for you.

HOW TO PREPARE

It is important to study and prepare for your exam. Make sure your computer and test taking location meet all of our requirements. We strongly recommend testing on a personal computer. Work computers often have firewalls that prevent the ability to download the required software.

WHAT YOU NEED

Technical & photo requirements

Review the Pearson VUE technical requirements (tinyurl.com/ha84vxct) to ensure your device is able to be used for testing. Before registering for an online examination, it is important that you complete the required system check on the same computer and location from where you plan to take your examination. If you fail to do so, you will forfeit the right to file an examination appeal based on internet connectivity issues.



INTERNET
CONNECTION



WEBCAM



MICROPHONE



SELFIE &
PHOTO OF ID



PHOTOS OF
EXAM SPACE

Using OnVue software, your online testing session will be monitored live and recorded by a test proctor using enhanced security features.

Physical space requirements

▶ Take the examination in a well-lit, walled room, free from disruption with a closed door.

▶ Additional monitors must be unplugged and additional computers must be turned off.

▶ Your desktop should be clear of personal belongings.

▶ No other individuals are allowed in the room during your testing session.

▶ Items on the wall such as art, pictures, and posters must not be relevant in any way to examination content.

▶ While you wait for your exam, stay seated at your desk where your proctor can see you.

▶ Not following the workspace guidance could cause your exam to be canceled and you would forfeit your examination fees.

EXAM TIPS



Study and prepare your photos and exam space beforehand.



Exam check-in may take 30 minutes.

The best way to communicate with your proctor is through chat.



Not the "raise your hand" feature.

A digital whiteboard is available.



Scratch paper is not allowed.



Breaks are not allowed.

Water in a clear glass is allowed.



Eating, smoking & chewing gum are not allowed.



Read more about what to expect here:

ardms.org/what-to-expect-when-you-take-your-online-proctored-examination/

Learn more about which ARDMS exams you can take from home.

ardms.org/online-examination/

ardms.org/online-examination-frequently-asked-questions-faqs/



Is there an extra charge for online proctoring?

NO The application fee is the same whether you choose to take your examination at a test center or online. There is no additional international testing fee for online examinations.

When can I schedule and take an online proctored examination?

Once you receive your examination confirmation letter, you can schedule your online proctored examination by visiting the Pearson VUE site.

There are countries where you cannot take your examination online. View the full list of countries.

ardms.org/online-examination-frequently-asked-questions-faqs/

