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Notes for Educators

A Newsletter for the ARDMS Educator Community



ARDMS®

Winter 2023

Sonography Program Spotlight:

Wallace State Community College, Diagnostic Medical Sonography Program



The Wallace State Community College Diagnostic Medical Sonography Program in Hanceville Alabama is the longest-run Ultrasound program in the state. Our program began in 1989 and has proudly held CAAHEP accreditation since 1994 with above-national registry pass rates. We currently enroll 50 students each year and prepare them for professional positions in the field of Diagnostic Medical Sonography in private or public health facilities. By attending a program accredited by CAAHEP, you will be able to apply to take the national certification examinations for RDMS, RT(S), RDCS, RVT, RCS, and/or RVS credentials offered by the ARDMS/ARRT upon graduation.

ARDMS: What sets your program apart from other programs in your community?

A: With the recent separation of the Abdomen and OB/Gyn concentrations, we are excited to offer three different AAS degree options this upcoming fall. Our OB/GYN option will allow for completion in 12 months after program entry. We are also the only program in the state to offer four accredited concentrations (Abdomen-Extended, Obstetrics & Gynecology, Vascular, and Adult Cardiac).



Does your Sonography program have deep ties in your community? Is your program leading the way in innovation for education? Do you want your program to get the recognition it deserves? If you said "YES" to any of these questions, fill out and submit [this form](#) to EducatorResources@Inteleos.org!

ARDMS Examinations Available Online!



You can take the SPI, AB, BR, AE, FE, PS, PE, MSKS, MW, OB/GYN, and VT examinations online! [Read more](#) to determine if this is the right option for you!

Questions Surrounding Compliance?

The Compliance Department is responsible for performing administrative investigations of the [ARDMS Compliance Policies](#) violations. If you suspect a compliance violation has been committed, have questions about how to report, or would like more information surrounding the Compliance Review Process, please review the following videos within the Compliance tab:

<https://www.ardms.org/discover-ardms/compliance/>



Certification Corner

When and How to Submit Application Documentation

All documentation should be uploaded by the Applicant to their MYARDMS account at time of application. Please do not mail or fax any application documents as we are working remotely.

To upload application documents, the Applicant must log in to their account. They will be able to access the Upload Documents page by clicking the "My Resources" tab and use the "Application Documents" file type.

When Should Students Apply for the Sonography Principles and Instrumentation (SPI) Examination?

When a student has passed a college-level general, medical, or sonographic physics class, or has completed a physics seminar/course they may apply for the Sonography Principles and Instrumentation (SPI) examination under the SPI Requirement.

When students apply for the SPI examination under the SPI Requirement, they must submit the following documents:

- An official or unofficial transcript (see transcript requirements below) reflecting successful completion of a graded general, medical, or sonographic college, post-secondary, or higher education physics class (with a grade of C or above).

OR

- A CME certificate denoting successful completion of a general, medical, or sonographic physics seminar, physics review course, or physics correspondence course, denoting a minimum award of 12 ARDMS-accepted CME credits. The certificate must meet ARDMS CME documentation requirements (visit ARDMS.org/CME to view ARDMS-accepted CMEs). The CME credits must be earned within two (2) years prior to application submission.

Transcript Requirements:

- Name of Applicant and school must be printed on the transcript; handwritten information will not be accepted.
- The class or course name must specifically indicate Physics, Physical Principles and/or Instrumentation in the title and be printed on the transcript. Supplementary information will not be accepted.
- Transcript can be unofficial or official.
- If submitting a foreign transcript or degree, a formal course by course foreign transcript evaluation report must accompany the application summary and indicate the above requirements.
- Transcripts indicating only a number grade must include a grade key printed on the transcript showing the equivalent letter grade. Supplementary information will not be accepted.

Reminders for Paperless Prerequisite 2 Applications (CAAHEP & CMA/HSO Programs)

- Program Directors can add students to a paperless application beginning 90 days prior to graduation. Students added to a paperless application may apply for the approved specialty examination/s beginning 60 days prior to graduation.
- Students who have passed the required ARDMS examinations (SPI and corresponding specialty) and whose Program Directors have updated their graduation status to “Yes”, will earn the credential within 5-7 calendar days.
- Delayed Graduation? We understand that sometimes students do not graduate on time. Please note our system allows Program Directors to update students' graduation statuses individually in the online paperless application form. When updating the graduation statuses, any student that does not graduate on time should be left as N/A. Please DO NOT add notes to the box as it will not allow you to save the form; instead, e-mail applicationinformation@inteleos.org with the students' names, ARDMS ID number/s, the reason for the delay, and their new expected date of graduation. We will then update the students' record with this information. Please DO NOT set the graduation status to "No," this status should only be used if students will not (and are not expected to) graduate from the program.
- Program Directors must update the graduation status for all students added on the form within 60 days of the graduation date entered in the application.

For CAHHEP Accredited Programs (Paperless Applications)

To avoid delays in the processing of applications submitted under Paperless Prerequisite 2, students should not apply for the specialty examinations before receiving an email from ARDMS notifying them that their Program Director has provided the required information for their application.

School Reports

Program Directors may request in writing an ARDMS School Report. There is no charge for this report.

An ARDMS school report includes:

- Names of candidates who passed an examination
- The examination each candidate took during a specific timeframe
- Credentials earned by each candidate
- Aggregate examination and raw score results
- Percentage of candidates who passed an examination

Note: ARDMS provides a report for the current year and three years prior. We will not issue a school report unless at least three candidates passed an examination. Reports do not include individual raw scores or the names of candidates who failed.

How to Request a School Report

1. Download the [School Report Request Form](#) . If requesting reports for more than one program, save and create a separate form for each program.
2. Enter all required school information at the top of form.
3. Enter student information while keeping in mind the following.
 - Use formal names only; please do not include middle names or initials.
 - List either the ID number OR the date of birth. If listing the date of birth, please use the following format: MM/DD/YYYY.
 - Double-check that names are spelled correctly; incorrect spelling may result in inaccurate data.
 - List at least three students for your order to be processed.
 - Enter all data; do not copy and paste the information or it will be incompatible with the reporting software we use.
4. Save the document as an Excel 97-workbook.
5. Send the form via email to schoolreports@inteleos.org. If you are requesting multiple program reports, email each form separately.

Take an ARDMS Examination Online

All ARDMS on-demand examinations can now be taken from the comfort of your own home via OnVue, Pearson Vue's secure online proctoring service. Click [here](#) to learn more!



Looking for a Job in Ultrasound?

Visit [UltrasoundJOBS by ARDMS](#) and search sonography-specific positions in your area. [Create an account](#), upload your resume, browse the Career Learning

Volunteer with ARDMS

With the Maintenance of Certification (MOC) program, join us at the cutting edge of sonography culture!

Excellence, opportunity, community, and lifelong learning: at ARDMS, certification is a journey that extends well beyond any singular assessment.

Help shape the future of the MOC program and enhance your personal career journey as a volunteer. Sign up today through your [MYARDMS](#) profile or connect with the Volunteer Engagement team at volunteer@inteleos.org.

Center and build custom job alerts to fit your needs.

Hiring? Post a Job!

UltrasoundJOBS by ARDMS will help you find the right professional by delivering enhanced features including a Feature Jobs option and Ultrasound SmartBrief Add-on. **Create an account today!**

If you are interested in learning more about our other volunteer opportunities, check out the volunteer page at <https://www.ardms.org/volunteer-now/>

Volunteers
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We Want Your Input for Future Notes for Educators!



Have an article or topic that you would like us to cover in an upcoming Notes for Educators?

Send an email to communications.ARDMS@inteleos.org and tell us what you want to hear about today!



Notes for Educators

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